

STATE OF MISSISSIPPI

March 7, 2016

COUNTY OF LOWNDES

MINUTE BOOK \_\_\_\_

BE IT REMEMBERED that a regular meeting of The Board of Supervisors of Lowndes County, Mississippi, was held at The Lowndes County Courthouse, Columbus, Mississippi, Monday, the 7<sup>th</sup> day of March, 2016, commencing at 9:00 A.M.

**PRESENT:**

Harry Sanders	Supervisor, District 1, Board President
Bill Brigham	Supervisor, District 2
John Holliman	Supervisor, District 3, Board Vice-President
Jeff Smith	Supervisor, District 4
Leroy Brooks	Supervisor, District 5
Tim Hudson, Esq.	Board Attorney
Lisa Younger Neese	Chancery Clerk
Mike Arledge	Sheriff
Ralph Billingsley	County Administrator

County Staff Members

Members of News Media

County Citizens

The following proceedings were had:

**CALL TO ORDER/INVOCATION**

- Call to Order, Mike Arledge, Sheriff
- Presiding, Harry Sanders, Board President

- Invocation, Jeff Smith, Supervisor, District 4
- Pledge of Allegiance, Lisa Younger Neese, Chancery Clerk

**I  
BOARD AGENDA**

Reference: Agenda Review

- Motion by Supervisor Brooks to adopt agenda as amended
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit A attached hereto and incorporated herein)

**II  
BOARD MINUTES**

Board Minutes for February 29, 2016, presented by Chancery Clerk for Board consideration

- Motion by Supervisor Brigham to approve February 29, 2016, Minutes of Board of Supervisors' Meetings
- - Second by Supervisor Holliman
- - - Vote 5-0

**III  
SAMMY FONDREN  
Fire Coordinator**

A. Reference: County Fire Investigator

- Motion by Supervisor Brooks to spread upon Minutes of Board appointment of Deputy Ryan Rickert as County fire investigator effective February 25, 2016
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit B attached hereto and incorporated herein)

B. Reference: District 5 Volunteer Fire Department – Driveway Entrance

- Motion by Supervisor Brooks to request Highway Department 50-foot easement at front of fire station and installation of culvert by

County engineer for driveway entrance at 241 South Frontage Road  
- - Second by Supervisor Smith  
- - - Vote 5-0

C. Reference: Prairie Land Water Association

(1) Right-of-Way Easement – Sewer System

- Motion by Supervisor Brooks to grant perpetual easement to Prairie Land Water Association for installation and maintenance of sewer system along South Frontage Road at site of new fire station
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit C attached hereto and incorporated herein)

(2) Water Tap – Sewer System

- In connection with proposed sewer system at District 5 fire station, Motion by Supervisor Brooks to apply for water tap (\$100 fee)
- - Second by Supervisor Smith
- - - Vote 5-0

IV  
GLORIA BLUNT  
Purchasing Clerk

**Reference: Advertisement – Road Department Equipment**

- Motion by Supervisor Smith to advertise for bids the following Road Department equipment:
  - (1) One or more 2017 tandem dump trucks
  - (2) One or more 2017 tandem tractor trucks
  - (3) One 2017 single axle dump truck with 7-yard dump bed
  - (4) One 2017 skid-steer loader with bucket, asphalt milling, debris mulcher and grapple bucket
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit D attached hereto and incorporated herein)

V  
GEORGE H. CRAWFORD  
Project Analyst  
Golden Triangle Planning & Development District

Reference: Project Close-Outs

(1) Community Development Block Grant Project (CDBG) -  
Mississippi Steel Processing

- Motion by Supervisor Brooks to approve close-out documents
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit E attached hereto and incorporated herein)

- Motion by Supervisor Smith to approve final admin fee of \$2,500 to Golden Triangle Planning & Development District for services through February, 2016
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit F attached hereto and incorporated herein)

(2) Development Infrastructure Projects (DIP)

(a) Stark Aerospace (DIP 245)

- Motion by Supervisor Brooks to approve close-out documents
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit G attached hereto and incorporated herein)

(b) Mississippi Steel Processing / New Process Steel (DIP 277)

- Motion by Supervisor Smith to approve close-out documents
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit H attached hereto and incorporated herein)

VI  
TIM HUDSON  
Board Attorney

A. Reference: Engineering Contract Amendment – Steel Dynamics

- Motion by Supervisor Sanders to approve revised contract between

Lowndes County / Steel Dynamics Columbus, LLC and Calvert-Spradling Engineers for Steel Dynamics Paint Shop infrastructure  
- - Second by Supervisor Holliman  
- - - Vote 5-0

(Exhibit I attached hereto and incorporated herein)

B. Reference: Public Hearing – Notice of Intent to Abandon  
Portion of True Grit Road

- Motion by Supervisor Brooks to set public hearing for April 4, 2016, 9:15 A.M., to receive public input regarding County's intent to abandon a portion of True Grit Road
- - Second by Supervisor Holliman
- - - Vote 5-0

**VII**  
**RONNIE BURNS**  
**Road Manager**

A. Reference: Personnel

(1) New Hire – John Gray

- Motion by Supervisor Smith to hire John Gray as Class I crew member at \$13.50 per hour effective March 8, 2016 (pending pre-employment physical and drug testing)
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit J attached hereto and incorporated herein)

(2) Transfer – Davaress Smart

- Motion by Supervisor Smith to transfer Davaress Smart to Class I truck driver at \$15.94 per hour effective March 8, 2016 (to include 6-month probationary period)
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit K attached hereto and incorporated herein)

B. Reference: Road Department Monthly Board Reports – February, 2016

- Motion by Supervisor Brigham to approve and spread upon Minutes of Board culvert report and work orders for February, 2016, together with work schedule for March, 2016
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit L attached hereto and incorporated herein)

**VIII**  
**BOB CALVERT**  
**County Engineer**

Reference: Board Order – Contract Award & Project Fund – BR0044(34)B  
Nashville Ferry Road Bridges

- Motion by Supervisor Brooks to ratify Board Order awarding contract to Tanner Construction and establishing project fund for bridge replacement project on Nashville Ferry Road
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit M attached hereto and incorporated herein)

**IX**  
**RALPH BILLINGSLEY**  
**County Administrator**

**A. Reference: County IT Position**

- Motion by Supervisor Brooks to authorize County Administrator establish job description/requirements and salary range for potential County Information Technology position
- - Second by Supervisor Holliman
- - - Vote 5-0

**B. Reference: Memorandum of Understanding – Mississippi University for Women and Sheriff’s Department**

- Motion by Supervisor Brooks to ratify Memorandum of Understanding between Lowndes County Sheriff’s Department and Mississippi University of Women
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit N attached hereto and incorporated herein)

**C. Reference: Section 42 Projects – Tax Assessment**

- Motion by Supervisor Brooks to authorize County Administrator notify Section 42 developers of County pledge to support projects contingent upon developers’ written agreement to pay taxes as calculated using the cost approach method
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit O attached hereto and incorporated herein)

D. Reference: Reimbursement – Website Hosting Domain Renewal

- Motion by Supervisor Brooks to reimburse County Administrator for payment of \$411 to Network Solutions for renewal registry of County domain name
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit P attached hereto and incorporated herein)

E. Reference: Constable Annual Financial Report – District 1

- Motion by Supervisor Brigham to approve and spread upon Minutes of Board ‘Hoot’ West’s annual financial report
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit Q attached hereto and incorporated herein)

X  
JOHN HOLLIMAN  
Supervisor, District 4

Reference: New Hope Fire Station – School Property

- Motion by Supervisor Holliman to authorize County Engineer to provide legal description of ½ acre land donated by Lowndes County School District for New Hope fire station use
- - Second by Supervisor Brooks
- - - Vote 5-0

XI  
HARRY SANDERS  
Supervisor, District 1

Reference: Lowndes County School District Baseball Field / Land Swap Survey & Appraisal Request

- Motion by Supervisor Brooks to request Lowndes County School District provide by April 4, 2016, survey and appraisal of land near New Hope Community Center to be exchanged for County interest in baseball field property
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit R attached hereto and incorporated herein)

**XII**  
**LEROY BROOKS**  
Supervisor, District 5

**Reference: Assistant Director Position - Emergency Management Agency**

- Motion by Supervisor Brooks to authorize County Administrator establish job description/requirements and salary range for potential EMA position
- - Second by Supervisor Smith
- - - Vote 4-1 (Supervisor Sanders nay)

**XIII**  
**JEFF SMITH**  
Supervisor, District 4

**A. Reference: Authorized Travel – High School State Tournament**

Board discussion re: authorized supervisor travel to local high school state basketball tournament in Jackson, Mississippi

No Board Action

**B. Reference: Wetlands – Cost of Mitigation**

- Motion by Supervisor Smith to authorize County Administrator facilitate meeting with congressional delegates regarding wetland issues and cost of mitigation
- - Second by Supervisor Brooks
- - - Vote 5-0

**XIV**  
**CLOSED DETERMINATION**

**Reference: Personnel Matter**

- Motion by Supervisor Sanders to go into closed determination regarding personnel issue
- - Second by Supervisor Brooks
- - - Vote 5-0

**XV**  
**EXECUTIVE SESSION**

**Reference: Personnel Matter**

- Motion by Supervisor Brooks to go into Executive Session



- for discussion of employee pay issue
- - Second by Supervisor Smith
- - - Vote 5-0

**XVI  
OPEN BOARD MEETING**

- Motion by Supervisor Brooks to adjourn Executive Session and resume regular Board meeting
- - Second by Supervisor Holliman
- - - Vote 5-0

**XVII  
RECESS**

- Motion by Supervisor Sanders to recess Board of Supervisors' meeting until March 15, 2016, 9:00 A.M.
- - Second by Supervisor Brooks
- - - Vote 5-0

(WHEREUPON, the Board of Supervisors recessed at 10:31 A.M., March 7, 2016)

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HARRY SANDERS, Board President

ATTEST:

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LISA YOUNGER NEESE, Clerk