

STATE OF MISSISSIPPI

March 15, 2016

COUNTY OF LOWNDES

MINUTE BOOK # \_\_\_\_\_

BE IT REMEMBERED that a regular meeting of The Board of Supervisors of Lowndes County, Mississippi, was held at The Lowndes County Courthouse, Columbus, Mississippi, Tuesday, the 15th day of March, 2016, commencing at 9:00 A.M.

**PRESENT:**

Harry Sanders	Supervisor, District 1, Board President
Bill Brigham	Supervisor, District 2
John Holliman	Supervisor, District 3, Board Vice-President
Jeff Smith	Supervisor, District 4
Leroy Brooks	Supervisor, District 5
Tim Hudson, Esq.	Board Attorney
Lisa Younger Neese	Chancery Clerk
Mike Arledge	Sheriff
Ralph Billingsley	County Administrator

County Staff Members

Members of News Media

County Citizens

The following proceedings were had:

**CALL TO ORDER/INVOCATION**

- Call to Order, Harry Sanders, Board President
- Presiding, Harry Sanders, Board President

- Invocation, Mike Arledge, Sheriff
- Pledge of Allegiance, Lisa Younger Neese, Chancery Clerk

**I  
BOARD AGENDA**

Reference: Agenda Review

- Motion by Supervisor Brooks to adopt agenda as amended
  - - Second by Supervisor Holliman
  - - - Vote 5-0

(Exhibit A attached hereto and incorporated herein)

**II  
BOARD MINUTES**

Board Minutes for March 7, 2016, presented by Chancery Clerk for Board consideration

- Motion by Supervisor Brigham to approve March 7, 2016, Minutes of Board of Supervisors' Meetings
  - - Second by Supervisor Smith
  - - - Vote 5-0

**III  
DAVIS BASINGER  
Chief Financial Officer**

A. Reference: Claims Docket – Period Ending March 15, 2016

- Motion by Supervisor Brooks to approve and spread upon Minutes of Board Claims Docket for period ending March 15, 2016
  - - Second by Supervisor Holliman
  - - - Vote 5-0

(Exhibit B attached hereto and incorporated herein)

B. Reference: Financial Statements – February, 2016

- Motion by Supervisor Sanders to approve and spread upon Minutes of Board financial statements for period ending

February, 2016

- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit C attached hereto and incorporated herein)

IV  
LEROY BROOKS  
Supervisor, District 5

Reference: Resolution – Sam Pilkinton

- Motion by Supervisor Brooks to adopt Resolution expressing condolences to the family upon the untimely death of Sam Pilkinton and acknowledging the tremendous impact his life and work had on Lowndes County
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit D attached hereto and incorporated herein)

V  
SHELLEY SWAILS  
Road Name Coordinator

Reference: New Private Drive – Farmer's Cove

- Motion by Supervisor Sanders to name for E911 emergency purposes new private drive in District 1, Farmer's Cove, running East off Wolfe Road
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit E attached hereto and incorporated herein)

VI  
SHALONDA GIVENS  
E911 Director

Reference: Data Conversion

- Motion by Supervisor Brooks to approve data conversion of PTS to new software at cost of \$7,500

- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit F attached hereto and incorporated herein)

VII  
GLORIA BLUNT  
Purchasing Clerk

A. Reference: Advertisement for Bids – Road Surfacing / Asphalt Overlay

- Motion by Supervisor Brooks to advertise for road surfacing and asphalt overlay for 2016 road plan
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit G attached hereto and incorporated herein)

B. Reference: Award Semi-Annual Bids – Road Department

- Motion by Supervisor Brooks to award semi-annual bids for the following items:

Polyethylene culverts – Perma-Corporation – overall lowest bid  
Metal culverts – G & O Supply Company – overall lowest bid  
Herbicides – Helena Chemical – sole bid

- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit H attached hereto and incorporated herein)

C. Reference: Award Bid – Legal Publications

- Motion by Supervisor Smith to award bid for legal publications to The Columbus Packet effective April 1, 2016, through March 31, 2018
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit I attached hereto and incorporated herein)

D. Reference: Reject Semi-Annual Bids – Road Department

- Motion by Supervisor Holliman to reject semi-annual bids for the following items and re-advertise same:

Cold mix/hot mix asphalt, asphalt overlay, gravel, limestone

(Bids not delivered to Boardroom prior to bid opening)

- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit J attached hereto and incorporated herein)

VIII  
BOB CALVERT  
County Engineer

Reference: Board Order - State Aid Road Program – 2016-2019  
SAP-44(10)M CSE #216015

- Motion by Supervisor Holliman ratifying proposed projects listed herein constitute State Aid Road Program for Lowndes County for period January, 2016, through December, 2019:

Cal-Kolola Road (West half) – District 1  
Ridge Road – District 2  
New Hope Road – (Railroad track to Lake Lowndes Road) – District 3  
Yorkville Road – District 4  
Artesia Road – District 5

- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit K attached hereto and incorporated herein)

IX  
HARRY SANDERS  
Supervisor, District 1

Reference: TIGER Discretionary Grant Program

- Pursuant to recommendation of Congressman Trent Kelly's Office, Motion by Supervisor Sanders to authorize application to Department of Transportation for TIGER Grant
- - Second by Supervisor Brooks
- - - Vote 5-0

X  
LISA YOUNGER NEESE  
Chancery Clerk

A. Reference: Lowndes County Justice Court Report – February, 2016

- Motion by Supervisor Smith to approve and spread upon Minutes of Board civil and criminal collections for Lowndes County Justice Court for month of February, 2016, to wit:

Civil - \$20,595.39      Criminal - \$128,271.39

- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit L attached hereto and incorporated herein)

**B. Sheriff's Report of Monies Received – February, 2016**

- Motion by Supervisor Brigham to approve and spread upon Minutes of Board Sheriff's Report of Monies Received for February, 2016, in amount of \$9,408.50
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit M attached hereto and incorporated herein)

XI  
MIKE ARLEDGE  
Sheriff

Reference: Lowndes County Adult Detention Facility Inmate Daily Meal Log - February, 2016

- Motion by Supervisor Brigham to approve and spread upon Minutes of Board February, 2016, inmate daily meal log for Lowndes County Adult Detention Facility
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit N attached hereto and incorporated herein)

XII  
RALPH BILLINGSLEY  
County Administrator

**A. Reference: New Job Descriptions (2)**

- (1) Administrative Assistant to EMA Director (New Job Description)  
Current Address Coordinator Position (Vacancy)

- Motion by Supervisor Sanders to table discussion/vote re: hiring Address Coordinator

- Upon further Board discussion, Motion by Supervisor Sanders to withdraw motion to table discussion/vote re: hiring Address Coordinator
- Motion by Supervisor Brooks to increase salary of Administrative Assistant to EMA Director to \$13.00 per hour effective April 1, 2016; and to hire Address Coordinator at \$11.00 per hour, said salary to be increased to \$12.00 per hour upon satisfactory completion of probationary period
  - - Second by Supervisor Smith
  - - - Vote 5-0

(Exhibit O attached hereto and incorporated herein)

**(2) Information Technology Manager (New Job Description)**

- Motion by Supervisor Sanders to advertise for new IT Manager Position
  - - Second by Supervisor Brigham
  - - - Vote 4-0-1 (Supervisor Brooks abstains)

(Exhibit P attached hereto and incorporated herein)

**B. Reference: Renewal - Property and Casualty Insurance**

- Motion by Supervisor Smith to renew County insurance coverage with Mississippi Association of Supervisors Insurance Trust for period of April 1, 2016 through March 31, 2017
  - - Second by Supervisor Brooks
  - - - Vote 5-0

(Exhibit Q attached hereto and incorporated herein)

**C. Reference: Contractor Eligibility – Phillips Contracting - Steel Dynamics, Inc. Access Road**

- Motion by Supervisor Brooks to spread upon Minutes of Board Mississippi Development Authority confirmation of 'Contractor Eligibility' for Phillips Contracting Company
  - - Second by Supervisor Smith
  - - - Vote 5-0

(Exhibit R attached hereto and incorporated herein)

**D. Reference: Section 42 Housing Taxation**

- Motion by Supervisor Smith to spread upon Minutes of Board affirmation of agreement by Columbus Partners III, L.P., The Bennett Group and Standard Enterprises, Inc. that proposed new developments, Wendover Park, Belle Trace and Trace Point respectively will be subject to property taxation as derived by Cost Approach Method in determining true value

- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit S attached hereto and incorporated herein)

E. Reference: Board Appointment – Lowndes County Port Authority

- Motion by Supervisor Holliman to reappoint Randy Frederick to four-year term as District 3 representative to Lowndes County Port Authority Board (April 1, 2016 – March 31, 2020)
- - Second by Supervisor Brooks
- - - Vote 5-0

XIII  
TIM HUDSON  
Board Attorney

CHRIS HERRING  
County Citizen

Reference: Resolution - Magowah Creek Project

- Motion by Supervisor Brooks to adopt Emergency Resolution authorizing Tombigbee River Valley Water Management District assist Lowndes County in correction of drainage problems in and around Magowah Creek
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit T attached hereto and incorporated herein)

XIV  
JEFF SMITH  
Supervisor, District 4

Reference: Resolutions (2) – Columbus Christian Academy Boys Basketball Team & Columbus High School Boys Basketball Team

- Motion by Supervisor Smith to adopt Resolutions congratulating Columbus Christian Academy Boys Basketball Team and Columbus High School Boys Basketball Team for winning their respective State Basketball Championships for the 2015-16 season
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit U attached hereto and incorporated herein)



XV  
ADJOURNMENT

- Motion by Supervisor Sanders to adjourn Board of Supervisors' meeting until April 4, 2016, 9:00 A.M.
- - Second by Supervisor Smith
- - - Vote 4-0 (Supervisor Brooks absent)

(WHEREUPON, the Board of Supervisors adjourned at 10:03 A.M., March 15, 2016)

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HARRY SANDERS, Board President

ATTEST:

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LISA YOUNGER NEESE, Clerk