

STATE OF MISSISSIPPI

July 15, 2016

COUNTY OF LOWNDES

MINUTE BOOK \_\_\_\_

BE IT REMEMBERED that a regular meeting of The Board of Supervisors of Lowndes County, Mississippi, was held at The Lowndes County Courthouse, Columbus, Mississippi, Friday, the 15<sup>th</sup> day of July, 2016, commencing at 9:00 A.M.

**PRESENT:**

Harry Sanders	Supervisor, District 1, Board President
Bill Brigham	Supervisor, District 2
John Holliman	Supervisor, District 3, Board Vice-President
Jeff Smith	Supervisor, District 4
Leroy Brooks	Supervisor, District 5
Tim Hudson, Esq.	Board Attorney
Tina Fisher	Deputy Chancery Clerk
Marc Miley	Chief Deputy Sheriff
Ralph Billingsley	County Administrator

County Staff Members

Members of News Media

County Citizens

The following proceedings were had:

**CALL TO ORDER/INVOCATION**

- Call to Order, Harry Sanders, Board President
- Presiding, Harry Sanders, Board President

- Invocation, John Holliman, Supervisor, District 3
- Pledge of Allegiance, Doris Eaves, Court Reporter

**I  
BOARD AGENDA**

Reference: Agenda Review

- Motion by Supervisor Brooks to adopt agenda as amended
  - - Second by Supervisor Smith
  - - - Vote 5-0

(Exhibit A attached hereto and incorporated herein)

**II  
BOARD MINUTES**

Board Minutes for July 5, 2016, presented by Deputy Chancery Clerk for Board consideration

- Motion by Supervisor Brigham to approve July 5, 2016, Minutes of Board of Supervisors' Meetings
  - - Second by Supervisor Holliman
  - - - Vote 5-0

**III  
DAVIS BASINGER  
Chief Financial Officer**

A. Reference: Claims Docket – Period Ending July 15, 2016

- Motion by Supervisor Brooks to approve and spread upon Minutes of Board Claims Docket for period ending July 15, 2016
  - - Second by Supervisor Smith
  - - - Vote 5-0

(Exhibit B attached hereto and incorporated herein)

B. Reference: Financial Statements – June, 2016

- Motion by Supervisor Brigham to approve and spread upon Minutes of Board financial statements for period ending June, 2016
  - - Second by Supervisor Holliman
  - - - Vote 5-0

(Exhibit C attached hereto and incorporated herein)

IV  
SAMMY FONDREN  
County Fire Coordinator

Reference: Legal Description – Proposed Annex/Elm Lake Grading District

- Motion by Supervisor Brooks to authorize Board Attorney draft legal description for proposed annex of Elm Lake grading district
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit D attached hereto and incorporated herein)

V  
GREG ANDREWS  
Tax Assessor/Tax Collector

A. Reference: 2016 Preliminary Tax Rolls/Dept of Revenue Certification

- Motion by Supervisor Smith to ratify and spread upon Minutes of Board 2016 preliminary tax rolls + Department of Revenue Certificate of receipt of recapitulation of real and personal assessment rolls for 2016
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit E attached hereto and incorporated herein)

B. Reference: 1 Mill Certification

- Motion by Supervisor Brooks to ratify Application Certification for fiscal year 2016-17 for authority to expend 1 mill
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit F attached hereto and incorporated herein)

C. Reference: Strickland Appraisal Contract/2017-2020 Real Property Update

- Motion by Supervisor Holliman to ratify Strickland Appraisal Contract for 2017-2020 real property update at total cost of \$939,972 (\$234,993 x 4 years)

- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit G attached hereto and incorporated herein)

VI  
BOB CALVERT  
County Engineer

A. Reference: Engineering Contract Amendment – Artesia Road Extension  
Project #STPDE-1706(8)B

- As per State Aid request, Motion by Supervisor Sanders to authorize engineering contract amendment for project extension of Artesia Road
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit H attached hereto and incorporated herein)

B. Reference: Bid Award – Ranson Road Project LSBP-44(9)

- Motion by Supervisor Brigham to award bid to Colom Construction on Ranson Road project (box bridge and approaches)
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit I attached hereto and incorporated herein)

C. Reference: State Aid Supplemental Agreement/Nashville Ferry Road  
#BR-0044(34)B

- Motion by Supervisor Smith to ratify State Aid Supplemental Agreement with Tanner Construction for bridge work on Nashville Ferry Road
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit J attached hereto and incorporated herein)

D. Reference: FY 2017 Bridge Inspection – Federal Bridge Program

- Motion by Supervisor Brooks to adopt program, agreement and project Order for inspection of designated bridges for fiscal year 2017 (Project #BRIS-44(87))
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit K attached hereto and incorporated herein)

VII  
JEFF SMITH  
Supervisor, District 4

Reference: Trenton Sheffield Bridge – Nashville Ferry Road

- Motion by Supervisor Smith to name bridge on Nashville Ferry Road Trenton Sheffield Bridge
- - Second by Supervisor Holliman
- - - Vote 5-0

VIII  
GEORGE CRAWFORD  
Project Analyst  
Golden Triangle Planning & Development District

Reference: Invoices – Steel Dynamics, Inc. Paint Shop Project

- Motion by Supervisor Brooks to authorize payment of Calvert-Spradling invoices, to wit: \$14,481.66 + \$18,660.71 – infrastructure
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit L attached hereto and incorporated herein)

- Motion by Supervisor Holliman to authorize payment of Malouf Construction invoice, to wit: \$337,549.30 – rail
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit M attached hereto and incorporated herein)

- Motion by Supervisor Brooks to authorize payment of Perma-Corp invoice, to wit: \$63,310.44 – water & sewer extension
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit N attached hereto and incorporated herein)

- Motion by Supervisor Brigham to authorize payment of Phillips Contracting invoice, to wit: \$341,935.20 - access road
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit O attached hereto and incorporated herein)

IX  
MARC MILEY  
Chief Deputy

A. Reference: Lowndes County Adult Detention Facility Inmate Daily Meal Log - June, 2016

- Motion by Supervisor Smith to approve and spread upon Minutes of Board June, 2016, inmate daily meal log for Lowndes County Adult Detention Facility
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit P attached hereto and incorporated herein)

B. Reference: County Emergency Proclamation

- On behalf of EMA, Motion by Supervisor Brooks to adopt County Proclamation authorizing use of MEMA equipment in event of emergency
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit Q attached hereto and incorporated herein)

X  
RONNIE BURNS  
Road Manager

A. Reference: Personnel/New Hires

- Motion by Supervisor Smith to ratify the following new hires, all to include a six-month probationary period:
  - (1) Louis Blackwell – Crew Member/Road Department – Effective 8/1/16 - \$13.50 per hour
  - (2) Matthew McCarter – Class II Truck Drive/Road Department – Effective 7/18/16 - \$14.94 per hour
  - (3) Roger Poteet – Mechanic/Central Maintenance – Effective 7/18/16 – \$18.19 per hour
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit R attached hereto and incorporated herein)

B. Reference: Road Department Monthly Board Reports – June, 2016

- Motion by Supervisor Holliman to approve and spread upon Minutes

of Board culvert report and work orders for June, 2016, together with work schedule for July, 2016  
- - Second by Supervisor Brigham  
- - - Vote 5-0

(Exhibit S attached hereto and incorporated herein)

XI  
RALPH BILLINGSLEY  
County Administrator

A. Reference: Cell Phone Purchase Policy

- Motion by Supervisor Brooks to adopt cell phone purchase policy currently in use by County
- - Second by Supervisor Holliman
- - - Vote 5-0

B. Reference: AIA Change Order – Horse Park Project

- Motion by Supervisor Holliman to approve Pryor/Morrow change order re: JEM Contracting dirt work (contract decrease of \$45,484)
- - Second by Supervisor Smith
- - - Vote 5-0

(Exhibit T attached hereto and incorporated herein)

C. Reference: Deed Transfer - Old District 4 Fire Station to  
Town of Crawford

- Motion by Supervisor Smith to deed Old District 4 Fire Station to Town of Crawford
- - Second by Supervisor Holliman
- - - Vote 5-0

D. Reference: Lease Agreement – District Attorney Office Space

- Motion by Supervisor Sanders to approve lease of office space at 522 2<sup>nd</sup> Avenue North from estate of Frank Leigh for District Attorney effective 10/1/16; payment of rent, utilities and maintenance to be shared by 16<sup>th</sup> Circuit Court District as follows:

Lowndes County – 42.7%  
Clay County – 15%

Oktribbeha County – 33.3%  
Noxubee County – 9%

- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit U attached hereto and incorporated herein)

**E. Reference: Advertisement of County Resources - Junior Auxiliary**

- Motion by Supervisor Brooks to advertise County resources via Junior Auxiliary 'Report to Community' (1/9 page - \$125)
- - Second by Supervisor Brigham
- - - Vote 5-0

(Exhibit V attached hereto and incorporated herein)

**F. Reference: Industrial Park Waste Water Study – Submission of Bids**

- Motion by Supervisor Brooks to spread upon Minutes of Board engineering firms who have submitted bids to perform waste water study at Industrial Park; said bids to be reviewed by committee and presented to Board:

Neel-Schaffer      Calvert-Spradling      Pickering Firm, Inc.

- - Second by Supervisor Holliman
- - - Vote 5-0

**XII**  
**JEFF SMITH**  
Supervisor, District 4

**Reference: Resolution – Board Support of Wicks Community**

- Motion by Supervisor Smith to adopt Resolution recognizing significance of the Wicks Community provision of land and services and historical visions to maintain permanent record of Community growth and advocacy
- - Second by Supervisor Holliman
- - - Vote 5-0

(Exhibit W attached hereto and incorporated herein)

**XIII**  
**JOHN HOLLIMAN**  
Supervisor, District 3

**Reference: Deed – Gerry Drive (New Road)**

- Motion by Supervisor Holliman to spread upon Minutes of Board Deed to Gerry Drive priorly accepted as new County road
- - Second by Supervisor Brooks
- - - Vote 5-0

(Exhibit X attached hereto and incorporated herein)



XIV  
ADJOURNMENT

- Motion by Supervisor Sanders to adjourn Board of Supervisors' meeting until August 1, 2016, 9:00 A.M.
- - Second by Supervisor Brooks
- - - Vote 5-0

(WHEREUPON, the Board of Supervisors adjourned at 9:29 A.M., July 15, 2016)

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HARRY SANDERS, Board President

ATTEST:

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LISA YOUNGER NEESE, Clerk